



WILLMAR MUNICIPAL UTILITIES COMMISSION
MEETING AGENDA
MONDAY, DECEMBER 13, 2021- 11:45 AM
WMU AUDITORIUM

“Willmar Municipal Utilities will provide safe, reliable & quality utility services at competitive rates for their customers.”

	Start Time	Agenda Item	1 st	2 nd
1	11:45 am	Pledge of Allegiance		
2	11:47 am	Request changes or additions to presented agenda (MUC President Justin Mattern)		
3	11:50 am	Approve Consent Agenda including: (MUC Justin Mattern) ® <ul style="list-style-type: none"> - Minutes from November 22, 2021, MUC Meeting; and, - Review & approve payment of bills (including wire transfers) in the amount of \$1,184,267.55. 		
4	11:55 am	Approve December 8th WMU PC Meeting minutes (MUC Bruce DeBlieck, Chair) ^M (see “Dec 8 2021 PC Mtg” on your iPad for additional information) <ul style="list-style-type: none"> - Concur with issuing RFP to conduct Electric & Water Rate Study^M - Approve 2022 Operations Policy updates ® 		
5	12:00 pm	Monthly Financial Reports (Finance & Office Services Supervisor Andrea Pekker) <ul style="list-style-type: none"> - October 2021 Financials: <ul style="list-style-type: none"> o Electric o Water o All Divisions (combined) o Graphs YTD - Investment Portfolio (October 31, 2021) - October 2021 Cost of Power Report 		
6	12:05 pm	White Oaks Security Testing update (IS Coordinator Mike Sangren)		
7	12:10 pm	Educational Topics: 2021 Annual Department updates: <ul style="list-style-type: none"> - IT Dept. Year-End Review (IS Coordinator Mike Sangren) - Facilities & Maintenance Dept. Year-End Review (Facilities & Maint. Supv. Kevin Marti) 		
8	12:20 pm	Award bid for DT Decorative Streetlighting Materials (Facilities & Maint. Supv. Kevin Marti) ® <ul style="list-style-type: none"> - Recommendation & bid tabulation 		
9	12:25 pm	November 2021 Wind Turbine Report (Facilities & Maint. Supv. Kevin Marti)		
10	12:30 pm	Approve 2022 Consultant Listing (General Manager John Harren) ®		
11	12:35 pm	Concur with MUC Educational Subjects Listing for 2022 (General Manager John Harren)		
12	12:40 pm	October/November 2021 MRES/WMMPA Board Mtgs. Recap (General Manager John Harren) <ul style="list-style-type: none"> - Summary - Video 		
13	12:45 pm	General Manager Harren’s Report <ul style="list-style-type: none"> - Flaherty & Hood, P.A., service rates for 2022 - WMU LC Meeting: Wed., Dec. 15th @ 12:00 pm. Agenda item(s) include: <ul style="list-style-type: none"> o General Manager pay equity/market adjustment, year-end personnel policy updates, and NISC software - TBD: WMU PC Meeting – Tentative agenda item(s) include: <ul style="list-style-type: none"> o Water modeling & water treatment plant - REMINDER: Next MUC Mtg. is Tuesday, December 28th (@ 11:45 am) 		

14	12:50 pm	Adjournment		
		Future Events/Dates to Note: <ul style="list-style-type: none"> - Tuesday, Dec. 21st holiday luncheon/mtg. @ 12:00 pm (WMU Auditorium) - 2022 MMUA Legislative Conf. (St. Paul): Feb. 8-9 - 2022 APPA Legislative Rally (Washington DC): Feb. 28 – March 2 (DeBlieck & Harren) - 2022 APPA National Conference (Nashville, TN): June 10-15 		
		2021 WMU Strategic Plan: <ul style="list-style-type: none"> - Utility Identity - Reliable Public Power Provider - Communications, Education & Outreach - Staff Development - Infrastructure - Planning - Technology - New Building 		

® Resolution required
M Motion requested
 Note: This meeting is audibly recorded.